

1. Open Outlook
2. Click the **Tools** menu, and select **Accounts** or **Account Settings...**
3. On the **E-mail** tab, click **New...**
4. If you are prompted to **Choose E-mail Service**, select **Microsoft Exchange, POP3, IMAP**, or **HTTP**, and click **Next**.
5. Use the information below to configure POP with your mail client.

Standard configuration instructions:

Incoming Mail (POP3) Server - requires SSL:	mail.cloudaccess.net Use SSL: Yes Port: 995
Outgoing Mail (SMTP) Server - requires TLS or SSL:	smtp.cloudaccess.net Use Authentication: Yes Port for TLS/STARTTLS: 587 Port for SSL: 465
Incoming Mail (IMAP) Server - requires SSL:	mail.cloudaccess.net Use SSL: Yes Port: 993
Server timeouts	Greater than 1 minute, we recommend 5
Full Name or Display Name:	[your name]
Account Name or User Name:	your full email address (including @your_domain.com)
Email Address:	your email address (username@your_domain.com)
Password:	your Cloudaccess password

If your client does not support SMTP authentication, you won't be able to send mail through your client using your Cloudmail address.

If you're having trouble sending mail but you've confirmed that encryption is active for SMTP in your mail client, try to configure your SMTP server on a different port (465 or 587).